



Jefferson Township Board of Education

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Memo

To: Members of the Board of Education

From: Rita Giacchi

CC: Jeanne Howe, Superintendent
Roger Jinks, Assistant Superintendent

Date: May 28, 2020

Re: Food Service Management Company Selection

The purpose of this memo is to document the reasons for the selection of a Food Service Management Company (FSMC) for the district per N.J.S.A.18A:18A Section 4.5(d). One proposal was received from Pomptonian, Inc., the district's current provider. The proposal submitted met all of the district's requirements in terms of required staffing, food quality specifications, and requirement to ensure compliance with the National School Lunch Program. The proposal includes a management fee of \$64,175.00 for the year which is consistent with the fees paid in recent years, as well as a guarantee that the district will break even on the food service operation. District Administration recommends the award of the contract to Pomptonian based on their demonstrated knowledge of the National School Lunch program, the overall positive experience that the district has had with Pomptonian from both a management and operational perspective and their extensive experience across the state of New Jersey. The base year contract will be to provide breakfast and lunch service at all district schools for the 2020-2021 school year and include all terms and conditions as specified and required by the Department of Agriculture.